



Materion Corporation – USA

Inbound Supplier Guide - 2025

Purpose

To ensure consistent, efficient and compliant inbound shipments from our vendors to our designated receiving locations. This guide outlines routing instructions, documentation requirements, packaging standards and contact protocols.

Section 1- Materion Locations

Materion Corporation – Headquarters 6070 Parkland Blvd. Mayfield Heights, OH 44124 EIN: 34-192726700	Materion Natural Resources - Delta 10 Miles North Highway 6 Delta, UT 84624 EIN: 34-194310200
Materion Electronic Materials – Buffalo 2978 Main St. Buffalo, NY 14214 EIN: 16-0690610BF	Materion Performance Materials - Elmhurst 606 Lamont Road Elmhurst, IL 60126 EIN: 34-0119320EH
Materion Electronic Materials – Brewster 42 Mt Ebo Rd. South Brewster, NY 10509 EIN: 16-0690610BR	Materion Performance Materials - Elmore 14710 W. Portage River South Road Elmore, OH 43416-9500 EIN: 34-011932000
Materion Electronic Chemicals – Milwaukee 1316 W. Saint Paul Ave. Milwaukee, WI 53233 EIN: 39-199345400	Materion Performance Materials - Lincoln 5 Wellington Road Lincoln, RI 02865 EIN: 34-137614400
Materion Electronic Materials- Mesa del Sol 5600 University Blvd SE Albuquerque, NM 87106 EIN: 85-027820500	Materion Performance Materials - Shoemakersville 1 Shoemakersville Road Shoemakersville, PA 19555 EIN: 34-0119320SH
Materion Electronic Materials – Santa Clara 3500 Thomas Rd #C Santa Clara, CA 95054 EIN: 16-069061000	Materion Performance Materials - Tucson 6100 South Tucson Blvd. Tucson, AZ 85706 EIN: 31-174813900
Materion Electronic Materials- Wheatfield 2080 Lockport Rd. Niagara Falls, NY 14304 EIN: 16-069061000	Materion Performance Materials - Leesport 225 Peach St. Leesport, PA 19553 EIN: 34-0119320LE
Materion Precision Optics 2 Lyberty Way Westford, Massachusetts 01886 EIN: 04-248245300	Materion Performance Materials - Lorain 7375 Industrial Parkway Lorain, Ohio 44053 EIN: 34-0119320LR
Materion Newton Inc. 45 Industrial Place Newton, Massachusetts 02461 EIN: 04-258201400	

Section 2 - International Documentation Requirements

- **Commercial invoice:** Must include
 - Materion Purchase order
 - Item description
 - 10-digit HTS Code
 - Incoterm and named place.
 - Country of origin
- **Packing List:** Must include
 - Materion Purchase order and Part number
 - Part/Material Description
 - Quantity shipped in purchased unit of measure (grams, kgs, lbs.)
 - Net and Gross Weight
 - Country or origin
- **Certificate of Origin**
 - Required for duty and tariff preference
- **Mill Certificate (also known as a mill test report or mill analysis)**
 - Required by the manufacturer that certifies the chemical and physical of the material being shipped-typically steel or aluminum.
 - *Steel Imports*
 - Required for products classified under HTS Chapter 72 or heading 7301 to 7307.
 - Must include percentages by weight or metallic elements.
 - *Aluminum Imports*
 - Required for products under HTS subheadings 7601.10.60, 7601.20.60, 7601.20.90 or 7602.00.00.
 - Must include percentages by weight or metallic elements.
 - *Copper Imports*
 - Chemical composition: The percentage of copper and the levels of other elements and impurities.
 - **Dangerous Goods Declaration (DGD)**
 - IATA and IMO Dangerous goods declarations should be sent to ltc-amg@materion.com

Section 3 - Shipment Routing

Section 3.1 Small Parcel Routing

- Small parcel shipments are...
 - Individual boxes
 - Gross weight less than **68kgs (150lbs)**
 - Length less than **108 inches or**
 - less than 165 inches in length or girth combined.
- **UPS is our primary small package carrier**
 - FedEx should only be used as a backup if UPS service is unavailable.
- Materion ship to and account #'s.

MATERION LOCATION	“Primary” UPS acct #	“Secondary” FedEx Acct #
MAYFIELD HEIGHTS	478479	044127822
BUFFALO	111691	537898780
BREWSTER	113023	528909620
MILWAUKEE	582493	527814960
MESA DEL SOL	8VR108	535697000
SANTA CLARA	E6894V	143931374
WHEATFIELD	X452A0	527366500
DELTA	842434	713946320
ELMHURST	603296	530003540
ELMORE	475424	722278020
LINCOLN	026380	530012840
SHOEMAKERSVILLE	182894	537234580
TUCSON	870462	100459868
LEESPORT	R48R08	002903571
LORAIN	X63W90	529583060
NEWTON	012110	205872292
WESTFORD	031452	002112850

Section 3.2 Heavyweight Routing – Airfreight or Ocean Freight

- Heavyweight shipments are...
 - Palletized freight over **69kgs (151lbs)**
 - Length is greater than **109 inches** or Length plus girth is greater than **166 inches**.

Shipment Routing

- Ocean Freight
 - Online bookings at <https://go2expo.expeditors.com/landing> or contact office directly
 - ALL OCEAN SHIPMENTS MUST HAVE AN ISF (IMPORTER SECURITY FILING) COMPLETED 24 HOURS PRIOR TO THE VESSEL ARRIVING AT THE U.S. PORT.
 - Completed ISF filings must be sent to CLE-ISF@expeditors.com.
 - Notify party: Expeditors 18029 Cleveland Parkway, Cleveland OH 44135 cle-materion-imports@expeditors.com
- Airfreight
 - Online bookings at <https://go2expo.expeditors.com/landing> or contact office directly
 - Notify party: Expeditors 18029 Cleveland Parkway, Cleveland OH 44135 cle-materion-imports@expeditors.com

Customs Broker

- Expeditors International
 - www.expeditors.com
 - 18029 Cleveland Parkway, Cleveland OH 44135
 - **All customs documents** are to be emailed at the time of shipping to: cle-materion-imports@expeditors.com

Expeditor's Locations

- Go to <https://www.expeditors.com/locations> for office contact information.

Section 4 - Materion Logistics Contacts

Brian McNamara – Manager Global Logistics and Trade Compliance

PH: +1 216 383-4079

Brian.mcnamara@materion.com

Daniel Balbuena - Manager, Logistics Trade Compliance

PH: +1 817.673.7595

Daniel.Balbuena@materion.com